



NASFAA Encyclopedia Order Form

Version: Web Access + backup CD-ROM

Pricing: NASFAA Members, New Subscribers Only

The NASFAA *Encyclopedia* on the Web, the ultimate resource on student aid law and regulation, is a must-have tool for all financial aid professionals. The Encyclopedia is completely searchable and contains objective, interpretive text (written by NASFAA staff) with links to relevant source documents. Areas covered include General Program Administration, Federal Pell Grant, FSEOG, FWS, Perkins (NDSL), FFEL, and Direct Loans.

INSTRUCTIONS:

1. The Encyclopedia subscription year coincides with membership renewals (July 1 to June 30). As such, the first year of an Encyclopedia subscription is prorated quarterly depending on when you subscribe. Please select the "Cost for First Year" that is closest to the current date. Note: If your institution has selected the Value or Value Plus Membership Dues Category, a subscription to the Encyclopedia is already included with your dues plan. For more details, contact the NASFAA Membership Department.

2. An Encyclopedia subscription includes Web access for **all staff members at your campus who have a NASFAA Web site ID and Password**. You only need additional IDs if there are staff members without a NASFAA Web ID and password. To purchase additional IDs, the institution must have a primary subscription with a backup CD-ROM. The additional IDs provide access to the NASFAA Web site and the Encyclopedia. (It does not include Today's News.) This price is available to Encyclopedia subscribers only.

Web + backup CD-ROM	Cost for First Year Prorated for June 30 Subscription Year End	Additional Web User IDs	Total
12 months (July 1 to June 30)	\$350	___ x \$25 = ___	
9 months (Oct. 1 to June 30)	\$263	___ x \$25 = ___	
6 months (Jan. 1 to June 30)	\$175	___ x \$25 = ___	
3 months (April 1 to June 30)	\$88	___ x \$25 = ___	

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- The backup CD-ROM is sent to the primary subscription contact only.
- The yearly renewal rate is **\$350/year**. The fee is never prorated. The yearly renewal rate is only available to institutions that are continuing their subscription and those who let their subscription lapse and are re-subscribing.
- New Subscribers: Institutions that have **never** subscribed to the Encyclopedia.
- If you have any questions, contact membership@nasfaa.org or 202-785-0453, ext. 1.

3. CONTACT INFORMATION

Name:	Title:	
Institution:	Phone:	
Address (No PO Boxes):	Fax:	
	Email:	
City:	State:	Zip:

4. **ADDITIONAL IDs:** If you have included additional IDs above, please tell us to whom in your office these IDs should be assigned. Use additional paper if necessary. Include name, title and email for each individual.

5. **PAYMENT:** Visa MasterCard Check (# _____) Amount to be Charged: _____

Name on Card:	Card #:
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Mail or fax (credit card orders only) payment and form to the address below.

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