

**2009-10 NASFAA Commissions & Committees
Objectives**

Commissions & Committees & Purposes	2009-10 Activities
Executive Committees	
<p>Association Governance & Membership – Maintains the Articles of Incorporation, Bylaws, and policies and procedures which serve to carry out the purposes of the Association, develops long-term recommendations regarding NASFAA's mission, structure, operation, and service to members, and oversees the membership program.</p>	<p>2009-10 Development Objectives from the Annual Plan:</p> <p>DO #4 To expand membership development, marketing and outreach-oriented communications, and follow-up (SLRP Goal 3) [FY08-09 DO #5]</p> <p>DO #7 To strengthen the Association programmatically, organizationally, and technologically (Strategic Plan Goal 6) [N] –</p> <p>(c) Investigate the delivery nationally of programs and services for regional and state associations, including the balance of interdependent benefits and ways to enhance volunteerism (SLRP Goal 4) [FY08-09 DO #7] [N]</p> <p>(g) Lay the groundwork for the next Strategic Plan through research and preparation for the planning process [N]</p> <p>(h) Lay the groundwork for a formal committee structure to serve for planning purposes [N]</p> <p>National Chair's Goals – The National Chair has identified four priority areas of focus for all 2009-10 committees: Professional Certification; NCI Phases III & IV; Expanding diversity in our leadership/professional development efforts; and financial stability for the Association.</p> <p>Suggested Committee Activities:</p> <ol style="list-style-type: none"> 1. Review the Association's governance documents and update as appropriate. 2. Identify prospects for leadership positions; mentor and support them in their path toward becoming leaders. 3. Work with the National Chair-Elect to solicit volunteers and enhance their experience with NASFAA 4. Monitor/evaluate the committees' annual planning objectives & activities. 5. Advise President/CEO on issues important to the membership and assist in putting NASFAA at the forefront of student aid. 6. Review the value of continuing interregional visits for members of

	<p>the Board in light of economic conditions.</p> <p>7. Explore a self-evaluation for the Board of Directors to guide them in recognizing and carrying out their responsibilities.</p>
<p>Finance & Audit – Oversees NASFAA's fiscal affairs, the fiscal management of the Association, serves as the Association's Audit Committee, and makes recommendations to the Executive Committee.</p>	<p>2009-10 Developmental Objectives from the Annual Plan:</p> <p>DO # 6 To initiate a systematic realignment of the Association's financial resources to accomplish its mission and goals and achieve fiscal stability and strength (Strategic Plan Goal 6) [N]</p> <ol style="list-style-type: none"> a. Develop and implement a continuous program of revenue review and enhancement coupled with appropriate reallocations and cost efficiencies in expenditures b. Streamline and improve internal financial management systems and reports c. Strengthen the management and returns of the investment portfolio and reserve funds <p>National Chair's Goals – The National Chair has identified four priority areas of focus for all 2009-10 committees: Professional Certification; NCI Phases III & IV; Expanding diversity in our leadership/professional development efforts; and financial stability for the Association.</p> <p>Suggested Committee Activities:</p> <ol style="list-style-type: none"> 1. Review & approve the 2008-09 Audit; 2. Monitor 2009-2010 Budget; 3. Monitor & recommend changes to investment policies; and 4. Monitors/oversees associations' fiscal activities.
<p>Nominations & Elections - Prepares slates of candidates and to conducts elections.</p>	<p>Suggested Committee Activities:</p> <ol style="list-style-type: none"> 1. Solicits candidates who represent the diverse nature of the association's members via state/regional websites and other avenues; 2. Enhance communication with BOD, regional, & state presidents regarding the nomination process; 3. Prepare slate of candidates; and 4. Conduct elections <p>National Chair's Goals – The National Chair has identified four priority areas of focus for all 2009-10 committees: Professional Certification; NCI Phases III & IV; Expanding diversity in our leadership/professional development efforts; and financial stability for the Association</p>

Commission One

Leadership Development & Professional Advancement - Fosters the development and coordination of leadership training and other leadership development activities and assists in developing, coordinating, and evaluating the agenda for the annual Leadership Conference.

Operational Objective:
To focus the efforts of the leadership conference to reflect the training and development opportunities for new leaders on diversity; governmental relations and advocacy; and other professional development activities which build and expand upon linkages/partnerships with states and regions

National Chair’s Goals – The National Chair has identified four priority areas of focus for all 2009-10 committees: Professional Certification; NCI Phases III & IV; Expanding diversity in our leadership/professional development efforts; and financial stability for the Association

- Suggested Committee Activities:**
1. Plan/conduct annual Leadership Conference with focus on:
 - a) Governmental Relations/Advocacy;
 - b) Association Issues – how the national, state & regional associations can work in concert for mutual benefit;
 - c) The development of the financial aid profession from a leadership perspective;
 2. Identify leadership/professional development activities & different media for delivery to enhance linkages/partnerships with states/regions; and
 3. Explore volunteerism available at state/regional level & share with LC attendees.
 4. Collaborate with other committees to explore aid administrator certification

National Conference - Plans the NASFAA National Conference.

- Developmental Objectives from the Annual Plan:**
DO #7 To strengthen the Association programmatically, organizationally, and technologically (SLRP Goal 6) [N]
- a. Plan and implement a national conference model that focuses on the emerging needs of members; new trends in the field; and emerging issues related to conference attendance and support, including a dissemination/training strategy targeted to non-conference participants (SLRP Goal 2)

National Chair’s Goals – The National Chair has identified four priority areas of focus for all 2009-10 committees: Professional Certification; NCI Phases III & IV; Expanding diversity in our leadership/professional development efforts; and financial stability for the Association

Suggested Committee Activities:

1. Plan/develop the program for a national conference that focuses on member needs and emerging issues, enhance professional development & advance the NASFAA advocacy agenda;
2. Review the prior conference evaluation results to identify member needs and emerging issues;
3. Develop/approve interest sessions focusing on issues that will result in better service to students and their families as well as sustain compliance with federal regulations;
4. Involve the Department of Education in the conference program;
5. Develop tools to provide information to members not able to attend the conference, such as Webinars;
6. Develop/approve interest session tracks that address the needs of graduate and professional members, research & other specialized groups;
7. Solicit interest session proposals from all NASFAA committees; and
8. Encourage other professional associations to attend and participate in the conference.

Training & Professional Development- Fosters the development and coordination of comprehensive training activities at the state, regional and national levels through the development of training topics, fosters the development and coordination of comprehensive training activities at the state, regional and national levels.

Developmental Objective from the Annual Plan:

DO #2 To provide new content information dissemination, training, and support for financial aid administrators and their offices for **implementing new rules and regulations under HEOA** legislation (SLRP Goal 1) [N]

- a. Organized planned training activities that specifically focused on new regulation and procedures associated with implementation of HEOA (includes negotiated rulemaking);
- b. Update and enhance NASFAA’s *Encyclopedia* and *Ask Regs* programs based upon new rules and regulations
- c. Develop and implement other information dissemination programs and services of NASFFAA to assist financial aid administrators in implementation and compliance

National Chair’s Goals – The National Chair has identified four priority areas of focus for all 2009-10 committees: Professional Certification; NCI Phases III & IV; Expanding diversity in our leadership/professional development efforts; and financial stability for the Association.

Suggested Committee Activities:

	<ol style="list-style-type: none"> 1. Develop a show and tell to educate the membership on programs/services and solicit feedback on how well the programs and services meet the needs of the members as they relate to student service and regulatory compliance; 2. Create a tool to teach members how to find information and answers within the products provided on the NASFAA Web site; 3. Work with the Leadership and Professional Advancement Committee to provide Leadership Conference attendees with information on the programs and services provided by NASFAA. Use a subgroup of the attendees as a focus group to discuss how well the programs and services are meeting their needs; 4. Identify and develop conference interest sessions focusing on issues that will result in better service to students and their families as well as sustain compliance with federal regulations; 5. Develop tools to provide information to members not able to attend the conference; 6. Develop a master training plan that addresses the various training needs at the state, regional and national levels. 7. Ascertain the state-of-the-art technology available to develop and deliver training by working with the Technology Committee. 8. Develop training opportunities, such as Webinars, with other professional associations; 9. Review proposed changes to the paper FAFSA, FAFSA on the Web, and FAFSA Worksheets and coordinated response/dialogue with ED; 10. Coordinate NASFAA master training plan with the federal legislative agenda as well as the ED's master calendar; 11. Identify members to assist with development of training materials and participation in the delivery of the training; 12. Identify compliance issues and delivery methods of training on these issues; and 13. Collaborate with other committees to explore certification of financial aid administrators.
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Commission Two

<p>Awards - Facilitates the consideration of worthy candidates for NASFAA awards and ensures consistent application of the selection criteria.</p>	<p>Suggested Committee Activities:</p> <ol style="list-style-type: none"> 1. Write articles for Transcript 2. Use the New Member Orientation session, the Diversity Connections Event, and other venues to emphasize NASFAA's awards that recognize
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	<p>regions, states and individuals.</p> <p>3.As a new initiative for an award, solicit entries for staff training and professional development activities that use the latest technology and offer various training delivery options;</p>
<p>Graduate/Professional Issues – Brings together members from a broad range of graduate and professional disciplines to educate, inform and advance discussion of legislative and organizational efforts involving issues of graduate and professional school and student concern.</p>	<p>Developmental Objectives from the Annual Plan:</p> <p>DO # 1 To provide national policy development, leadership, and advocacy for student financial aid (SLRP Goals 1 & 3)</p> <p>National Chair’s Goals – The National Chair has identified four priority areas of focus for all 2009-10 committees: Professional Certification; NCI Phases III & IV; Expanding diversity in our leadership/professional development efforts; and financial stability for the Association.</p> <p>Suggested Committee Activities:</p> <ol style="list-style-type: none"> 1. Identify issues of importance to the G/P community & recommend effective methods of communication & delivery of information; 2. Continue to work with NASFAA staff to develop ways to better identify staff working in the G/P areas & encourage their involvement in NASFAA; and 3. Collaborate with other committees to explore certification of financial aid administrators. 4. Work with NASFAA staff to create a Web presence for Graduate/Professional Schools and explore the feasibility of a Graduate/Professional list serve hosted by NASFAA.
<p>Institutional Program Management- Examines relevant issues that impact financial aid as a profession and develops products to enhance members’ abilities to manage programs, operations, and services.</p>	<p>Developmental Objectives from the Annual Plan:</p> <p>DO # 2 To provide new content information dissemination, training, and support for financial aid administrators and their offices for implementing new rules and regulations under HEOA legislation (SLRP Goal 1) [N]</p> <p style="padding-left: 40px;">c.Develop and implement other information dissemination programs and services of NASFFAA to assist financial aid administrators in implementation and compliance</p> <p>DO #3 To develop a strategic frame work for training and professional development activity that focuses on institutional, state, regional and national requirements; identifies state-of-the-art technology tools; and</p>

	<p>provides NASFAA with responsive and alternative delivery options (SLRP Goals 2, 4, & 5)</p> <p>c. Develop and deliver an enhanced infrastructure within NASFAA for professional development and training, as well as an appropriate pricing structure [N]</p> <p>National Chair’s Goals – The National Chair has identified four priority areas of focus for all 2009-10 committees: Professional Certification; NCI Phases III & IV; Expanding diversity in our leadership/professional development efforts; and financial stability for the Association.</p> <p>Suggested Committee Activities:</p> <ol style="list-style-type: none"> 1. Establish industry benchmarks based on the size and scope of financial aid program participation that can be used to determine if institutions are meeting various aspects of the standards of administrative capability outlined in 34 CFR 668.16 of the regulations; 2. Support voluntarism through the development of a piece designed for CEOs that outlines the reasons why financial aid administrators need to be engaged; and 3. Develop products to enhance services to students, parents, and others involved in the financial aid process.
<p>Access, Diversity & Excellence Committee - Assesses the state and condition of student access in terms of students from low-income families and underserved populations, and provides the Board and membership with guidance and suggested approaches to enhance post-secondary educational participation for these target populations.</p>	<p>Developmental Objective from the Annual Plan</p> <p>DO #5 To initiate and support programs to improve student access and participation for under-represented groups (SLRP Goal 5)</p> <ol style="list-style-type: none"> a. Plan, develop and initiate (as appropriate) national program models and effective partnerships with such groups as NCAN and the Council of Great City Schools to focus on expanding student access to education and participation levels of under-represented groups in post-secondary education b. Implement projects and strategies that directly impact student access and diversity, as recommended by the committee, including reconsideration of “best practices” [N] c. Seek grant funding for program opportunities to improve student access and participation for under-represented groups [N] <p>DO # 3 To develop a strategic framework for training and professional development activity that focuses on institutional, state, regional and</p>

national requirements; identifies state-of-the-art technology tools; and provides NASFAA with responsive and alternative delivery options (SLRP Goals 2, 4, & 5)

- d. Investigate a program to attract and prepare professionals from under-represented populations for careers in financial aid administration (possibly a fellowship program) [N]

National Chair’s Goals – The National Chair has identified four priority areas of focus for all 2009-10 committees: Professional Certification; NCI Phases III & IV; Expanding diversity in our leadership/professional development efforts; and financial stability for the Association.

Suggested Committee Activities:

1. Collaborate with other organizations concerned with college access, such as the Council for Opportunity in Education, the National Council for Community and Education Partnerships, and the National College Access Network, to provide financial aid training for TRIO, GEAR UP, and other grassroots providers of guidance to middle- and high-school students;
2. Identify a variety of media and venues to provide training for financial aid administrators, and others on enhancing services to underserved students, including those from low-income families, the first in their families to go to college, and under-represented minorities.
3. Consider unique needs of subpopulations, such as undocumented immigrants, students with disabilities, transitioning foster youth, homeless, Veterans & others, and recommend ways to reach them;
4. Identify and support access and outreach efforts across the nation by providing guidance and information dissemination;
5. Support efforts to provide the best in institutional consumer information and full disclosure, especially as related to meeting the information needs of underserved students and their families;
6. Support NASFAA staff efforts to provide advisory and technical assistance to other college access-related organizations as a means both of increasing such organizations’ effectiveness and enhancing NASFAA’s stature as a critical source of expertise on college access and success;
7. Monitor legislative initiatives designed to provide college access and financial aid to target populations.

	<ol style="list-style-type: none"> 8. Identify the unique needs of the Historically Black Institutions, the Hispanic Colleges & Universities, and the Tribal Colleges; and 9. Collaborate with other committees to explore certification of financial aid administrators. 10. Work with NASFAA staff to update and enhance the Student, Parent, & Counselor portions of the Web site as soon as the Content Management System is in place.
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Commission Three

<p>Federal Issues – In concert with the President, develops the Association's position on issues and specific statutory or regulatory changes in the federal student assistance programs and their delivery systems; prepares and coordinates recommendations for advocacy and coordination with other higher education associations, the Department of Education and other administration agencies, and the Congress, with the concurrence of the NASFAA Board of Directors.</p>	<p>2009-10 Developmental Objectives from the Annual Plan:</p> <p>DO # 1 To provide national policy development, leadership, and advocacy for student financial aid (SLRP Goals 1 & 3)</p> <p>(c) Work with staff to develop and implement a Federal legislative and advocacy agenda that focuses on simplification of program delivery systems and recommendations from NCI.</p> <p>National Chair's Goals – The National Chair has identified four priority areas of focus for all 2009-10 committees: Professional Certification; NCI Phases III & IV; Expanding diversity in our leadership/professional development efforts; and financial stability for the Association.</p> <hr/> <p>Suggested Committee Activities:</p> <ol style="list-style-type: none"> 1. Discuss and suggest ways to instill the need to develop and advocate for a common agenda of legislative priorities during the Leadership Conference; 2. Consider opportunities to build and expand upon linkages/partnerships with states and regions to promote greater membership involvement in advocacy efforts; 3. Develop topical and legislative advocacy hands-on sessions for national conference; 4. Work cooperatively with other committees to identify training and professional development needs of membership facing the necessity to implement numerous changes in the HEOA; 5. Identify issues resulting from ED's regulatory implementation of HEOA for training; 6. Recommend follow-up projects for aiding membership in understanding and implementing HEOA; 7. Continue to participate in developing and implementing NegReg activities involving the membership throughout that process;
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	<p>8. Consider strategies for cooperation with ED on Federal issues; and 9. Continue ongoing work advising staff on current issues and forecasting future issues that need examination.</p>
<p>Research - Promotes and facilitates student aid research; identifies training opportunities for aid administrators interested in conducting research; conducts and/or coordinates research on the status of the student aid profession; promotes the publication and use of research results; and interacts with other NASFAA committees and other professional organizations on research topics of mutual interest.</p>	<p>Suggested Committee Activities:</p> <ol style="list-style-type: none"> 1. Recommend research studies/activities on critical issues; 2. Collaborate with other student aid advocacy agencies such as the College Board, ACE, National Association of Independent Colleges and Universities, NCAN to updating our knowledge-base of the state of undergraduate financial aid practice by conducting an updated Survey of Undergraduate Financial Aid Policies, Practices, and Procedures, SUFAPPP; & 3. Continue the NASFAA/AIR initiatives for better data on student financial aid. 4. Begin planning the environmental scan in preparation for the next strategic plan. 5. Review research-related Monographs to identify: <ol style="list-style-type: none"> a. Those that need to be updated and revised; and b. The need for new Monographs – collaborate with the Access, Diversity, & Excellence Committee on creating a Monograph on the unique needs of the HBCU, HICU, and Tribal Colleges. 6. Consider updating the NASFAA Staffing Survey. (Recommended by 2008-09 Committee)
<p>Technology Initiatives - Supports electronic services for members and communications among members through the use of electronic media, and to make recommendations regarding enhanced electronic services and the most effective use technology.</p>	<p>2009-10 Development Objectives from the Annual Plan:</p> <p>DO # 7 To strengthen the Association programmatically, or organizationally, and technologically (SLRP Goal 6) [N]</p> <ol style="list-style-type: none"> e. Upgrade technology by implementing the third phase of the E-Solutions Project to include the newly designed NASFAA Web site with Web 2.0, Virtual Conferences and Meetings, and enhanced reporting (SLRP Goal 6) <p>Suggested Committee Activities:</p> <ol style="list-style-type: none"> 1. Review Webinar and online learning strategies and provide user feedback; 2. Work with staff on 3rd Phase of eSolutions Project and provide user perspective on the NASFAA Web site, member e-communications, content management, and Web design issues; 3. Recommend products and approaches to enhance services to

	<p>students, parents, and others involved in the financial aid process.</p> <ol style="list-style-type: none"> 4. Work with NASFAA staff, regional and state associations to explore the feasibility and desirability of NASFAA assuming responsibility for the maintenance of the regional and state membership databases.
<p>Journal - Solicits, edits, and makes decisions about the publication of articles for the Journal.</p>	<p>2009-10 Development Objectives from the Annual Plan</p> <p>DO #1 To provide (promote) national policy development, leadership, and advocacy for student financial aid in <i>Journal</i> articles.</p> <p>Suggested Editorial Board Activities:</p> <ol style="list-style-type: none"> 1. Pursue approaches to making the <i>Journal of Student Financial Aid</i> more interactive, allowing members to comment on articles online and exchange ideas. 2. Consider posing an online “question of the week” (or some other period) related to <i>Journal</i> content to stimulate dialogue and interest in the publication. 3. Develop eye-catching HTML e-mail notifications delivered when <i>Journal</i> is available online. Include article summaries (much like <i>Today’s News</i>’ style abstracts) and direct links to individual articles. 4. Consider possibility of sending HTML e-mail notifications regarding the <i>Journal</i> to other higher-education research groups. 5. Expand online availability of archived material.
<p>Transcript - Makes recommendations about the publication of articles for the Transcript.</p>	<p>Suggested Editorial Board Activities:</p> <ol style="list-style-type: none"> 1. Seek authors to develop articles addressing importance of volunteerism in our field 2. Attempt to identify volunteer opportunities on a state/regional/national level that can be the focus of article topics and provide models for other associations wishing to expand volunteerism opportunities. 3. Work with other NASFAA committees to provide instructional articles that serve as training for graduate & professional & other specialized group members. 4. Work more closely with foundation and agencies to develop articles that raise awareness of their members’ interest and the needs of their constituencies. 5. Pursue approaches to making <i>Student Aid Transcript</i> more interactive, allowing members to comment on articles online and

	<p>exchange ideas.</p> <ol style="list-style-type: none">6. Consider posing an online “question of the week” (or two weeks) related to <i>Transcript</i> content to stimulate dialogue and interest in the publication.7. Develop eye-catching HTML e-mail notifications delivered when <i>Transcript</i> is available online. Include article summaries (much like <i>Today's News</i>’ style abstracts) and direct links to individual articles.8. Prepare a theme issue focusing on current, hot topic issues in student aid.