

Course Syllabus: Overview of the Financial Aid Programs

Course Name: Overview of the Financial Aid Programs

Facilitator Name: Eunice Powell

Facilitator Email: powelle@nasfaa.org
Course Dates: 09/17/2012 to 10/14/2012

This four week collaborative online course will provide an introduction to various financial aid administration concepts. The information below; objectives, materials, schedule, grades, etc. will assist you as you navigate this online course. Please review this syllabus in its entirety so you have a better understanding of the overall expectations for this course. Feel free to let me know if you have any questions.

Objectives:

The learner is expected to improve their knowledge of basic financial aid administration information. By the end of this course the learner will better understand the following topics:

- Academic Year
- Cost of Attendance
- Expected Family Contribution
- Financial Need
- FAFSA
- Enrollment Status
- Title IV Grant Programs
- Need-Based vs. Non Need-Based Aid
- Perkins Loans
- Direct Loans
- Borrower Eligibility
- Annual/Aggregate Limits
- Federal Work-Study Program
- State Aid
- AmeriCorps
- Assistance for Veterans
- Student Assistance for Health Professions

Materials:

Learning material will be provided within the each section of the course. Each assignment will have instructions posted to the relevant section within its respective course tab - the menu of buttons on the left panel of the course homepage. Please also see below for the technology requirements for video review capabilities and attending the synchronous class meetings.

Cancellation Policy

We limit our online class size to ensure that we provide an effective, collaborative learning environment where participants receive experience and attention they need. Requests to cancel must be sent to nasfaa-u@nasfaa.org. There will be a \$25 fee assessed for cancellations made 48 hours in advance, \$50 within 48 hours, and no refund once the course begins. Medical emergencies will be re-scheduled to another available course with a doctor's note.



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Technology:

Please check that your computer and software meets or exceeds these specifications:

- Windows XP or newer, Mac OS X 10.2 or higher
- 1GB of RAM memory
- CPU 1 GHz
- Monitor 800x600 pixels (1024x768 strongly recommended)
- DSL or faster internet connection (DSL is good for ONE computer connection. If your connection is shared by more than one computer, you'll need more speed)
- Up-to-date web browser software, such as FireFox 4+, or Internet Explorer 8+, Safari 4+. IE6 is NOT supported
- Adobe Flash Plugin, newest version
- · Working audio card and speakers

Contact Information:

- Basic technology questions are answered in the Help Desk & FAQs area of the course or by emailing nasfaa-u@nasfaa.org.
- Questions regarding content, course materials, course assignments, etc., should be directed to the course facilitator (Eunice Powell, powelle@nasfaa.org).
- Regulatory questions beyond the scope of the coursework lessons should be directed to NASFAA's AskRegs service at askregs@nasfaa.org.

Get-Together Schedule:

Meeting	Date/Time
Class Meeting 1	09/17/12 6pm EST
Class Meeting 2	09/24/12 6pm EST
Class Meeting 3	10/01/12 6pm EST
Class Meeting 4	10/08/12 6pm EST

Coursework and Quiz Schedule:

Lessons	Start Date	Topics	Coursework	Quizzes	Due Date
Lesson 1	09/17/12	Academic Year, Cost of Attendance, Expected Family Contribution, Financial Need, FAFSA	Independent Project 1	Quiz 1	09/23/12
Lesson 2	09/24/12	Enrollment Status, Title IV Grant Programs, Need-Based vs. Non Need-Based Aid	Independent Project 2	Quiz 2	09/30/12
Lesson 3	10/01/12	Perkins Loans, Direct Loans, Borrower Eligibility, Annual/Aggregate Limits, Federal Work-Study Program	Independent Project 3	Quiz 3	10/07/12
Lesson 4	10/08/12	State Aid, AmeriCorps, Assistance for Veterans, Student Assistance for Health Professions	Group Project 4	Quiz 4	10/14/12



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Online Discussion Schedule:

Start Date	Discussion Topic	First Post Due Date	Post Responses Due Date
09/17/12	Lesson 1	09/23/12	09/30/12
10/01/12	Lesson 2	10/04/12	10/07/12
10/08/12	Lesson 3	10/11/12	10/14/12
10/08/12	Lesson 4	10/14/12	N/A

Grade Details:

Lessons	Coursework	Quizzes	Online Discussions	Total Points
Lesson 1	Independent Project 1: 30 Points	Quiz 1: 10 Points	Discussion Posts 1: 60 Points	100 Points
Lesson 2	Independent Project 2: 30 Points	Quiz 2: 10 Points	Discussion Posts 2: 60 Points	100 Points
Lesson 3	Independent Project 3: 30 Points	Quiz 3: 10 Points	Discussion Posts 3: 60 Points	100 Points
Lesson 4	Group Project 4: 30 Points	Quiz 4: 10 Points	Discussion Posts 4: 60 Points	100 Points

Grade Results:

Please note that this course is a pass or not-pass course, there will not be a letter grade provided upon completion. Please see the chart below for the grade results and the passing threshold. Because this course has been designed with a collaborative emphasis there is heavier weight for the online discussion posts and less emphasis on individual projects. You should be very successful in this course if your learning style is centered around interaction with others, and if you perform well in group or team settings. In the case you do not pass this course you may choose to retake it at a later date, or consider utilizing other NASFAA University products that are not focused on group collaboration.

Total Points	Results
280 - 400	Passing
0 - 279	Not Passing